



Billing code: 4151-AE

## **DEPARTMENT OF HEALTH AND HUMAN SERVICES**

**[Document Identifier: OS-4040-0016]**

### **Agency Information Collection Request. 30-Day Public Comment Request**

**AGENCY:** Office of the Secretary, HHS

**ACTION:** Notice.

**SUMMARY:** In compliance with the requirement of the Paperwork Reduction Act of 1995, the Office of the Secretary (OS), Department of Health and Human Services, is publishing the following summary of a proposed collection for public comment.

**DATES:** Comments on the ICR must be received on or before [INSERT DATE 30 DAYS AFTER DATE OF PUBLICATION IN THE FEDERAL REGISTER].

**ADDRESSES:** Submit your comments to [OIRA\\_submission@omb.eop.gov](mailto:OIRA_submission@omb.eop.gov) or via facsimile to (202) 395-5806.

**FOR FURTHER INFORMATION CONTACT:** Sherrette Funn, [Sherrette.Funn@hhs.gov](mailto:Sherrette.Funn@hhs.gov) or (202) 795-7714. When submitting comments or requesting information, please include the document identifier 4040-0016-30D and project title for reference.

**SUPPLEMENTARY INFORMATION:** Interested persons are invited to send comments regarding this burden estimate or any other aspect of this collection of information, including any of the following subjects: (1) The necessity and utility of the proposed information collection for the proper performance

of the agency's functions; (2) the accuracy of the estimated burden; (3) ways to enhance the quality, utility, and clarity of the information to be collected; and (4) the use of automated collection techniques or other forms of information technology to minimize the information collection burden.

Title of the Collections: INSTRUCTIONS FOR THE SF-429 Real Property Status Report, SF-429 Real Property Status Report (Cover Page), SF-429-A Real Property Status Report ATTACHMENT A (General Reporting), SF-429-B Real Property Status Report ATTACHMENT B (Request to Acquire, Improve or Furnish), and SF-429-C Real Property Status Report ATTACHMENT C (Disposition or Encumbrance Request) forms

Type of Collection: Extension

OMB No. 4040-0016

Abstract: INSTRUCTIONS FOR THE SF-429 Real Property Status Report, SF-429 Real Property Status Report (Cover Page), SF-429-A Real Property Status Report ATTACHMENT A (General Reporting), SF-429-B Real Property Status Report ATTACHMENT B (Request to Acquire, Improve or Furnish), and SF-429-C Real Property Status Report ATTACHMENT C (Disposition or Encumbrance Request) forms are OMB-approved collections (4040-0016). These information collections are used by grant awardees to report on their grant award . The ICs expire on January 31, 2019. We are requesting a three-year clearance of these collections.

Estimated Annualized Burden Table

Forms	Number of Respondents	Number of Responses per Respondent	Average Burden hours per Response	Total Burden Hours

INSTRUCTIONS FOR THE SF-429 Real Property Status Report	100,000	1	0.5	50,000
SF-429 Real Property Status Report (Cover Page)	100,000	1	1	100,000
SF-429-A Real Property Status Report ATTACHMENT A	100,000	1	1	100,000
SF-429-B Real Property Status Report ATTACHMENT B (Request to Acquire, Improve or Furnish)	100,000	1	1	100,000

SF-429-C Real Property Status Report ATTACHMENT C (Disposition or Encumbrance Request)	100,000	1	1	100,000
<b>Total</b>	<b>500,000</b>			<b>450,000</b>

**Terry Clark,**

*Office of the Secretary,*

*Asst Paperwork Reduction Act Reports Clearance Officer.*

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